







# **Our Company**

Aust Tech Engineering and Supplies Pty Ltd was founded in 2008 by Raghdan Bashir, director of the Raghdan W Bashir Group, to deliver design, construction, engineering and project management services across Australia. We also deliver refurbishment and fit out services.

Aust Tech Engineering and Supplies is a Member of the Master Builders Association of NSW, and is ISO 9001 Quality Management System, ISO 14001 Environmental Management System and AS/NZS 4801 Occupational Health and Safety Management System compliant. With a proven record for completing projects on time and within budget, Aust Tech enjoys a reputation for collaborative partnership and achieving quality outcomes across multiple specialist disciplines.

 Design / Construction Residential; Commercial; Industrial
Project Management

Turnkey projects; Build to order; Public works; Engineering, procurement and construction; Commercial Swimming Pools (Hotels/Resorts), Refurbishment

Engineering
Architectural; Civil/Structural; Electrical; Fire protection; Hydraulic; Mechanical; Production lines

For information regarding recent projects, see www.aust-tech.com.au/projects.html.

# **Our History**

### Raghdan W Bashir Group

#### Construction, Engineering, Manufacturing, Contracting, Communications

Al-Ashkal Co Ltd Al-Atheer Co Ltd Raghdan Bashir Co Ltd Al-Majdayn Co Ltd Golden Group Co Ltd Aust Tech Engineering and Supplies Pty Ltd General Contracting Communications Services Engineering and Manufacturing International Trading and Engineering. General Trading, Export and Import Design, Construction, Engineering, Project Management,

1991 Raghdan (Ray) Bashir is contracted to project manage the reconstruction of Iraq's power generation and distribution network after it was destroyed in the first Gulf War.



1993 Ray establishes *Raghdan Bashir Co Ltd* to design and manufacture mechanical and electrical spare parts for gas turbine power stations (20MW) and thermal power stations (45MW, 160MW, 200MW, 220MW and 300MW).

1997 Raghdan Bashir Co Ltd expands to include the supply of engineering materials, equipment, tools and spare parts to power plants, industrial factories, refineries, petrochemical plants and cement plants.



2001 Al-Majdayn Co Ltd is established to expand Raghdan Bashir Co Ltd's trading and engineering services.



2002 Al-Ashkal Co Ltd is established to expand Raghdan W Bashir Co Ltd's general contracting services from construction to structure treatment (injection and painting), reverse osmosis (RO) systems, and chemical and sewage water treatment plants.



2003 Al-Atheer Co Ltd is established to deliver telecommunications and Internet services as sole distributor of Hughes Internet systems and VOIP International call services.



2004 Golden Group Co Ltd is established to supply the Raghdan W Bashir Group of companies with materials for its projects and services for rebuilding activities.



2008 The Raghan W Bashir Group closes operations due to conflict in the Middle East to relocate to Australlia and re-establish as Aust Tech Engineering and Supplies Pty Ltd in 2008. For further information, see <a href="http://www.aust-tech.com.au">www.aust-tech.com.au</a>.



## **Our Objectives**

The objectives of Aust Tech Engineering & Supplies Pty Ltd are to satisfy the needs and expectations of our customers in the most cost effective manner possible. The objectives are continually redefined through our 5 year business plans and analysis of the company's performance to KPI's as well as the analysis of customer feedback to ensure that we continue to meet our Mission Statement. Company executives meet regularly to review plans and performance.

Through continual review, improvement and implementation of integrated business management system procedures we aim to:

- Pursue excellence in all work we undertake by providing competency based training and provide a forum for continuous and ongoing interaction with all staff regarding the evolution of our Integrated Business Management System.
- Continually identify our customer's requirements to ensure that these are met or exceeded in the service we provide. This customer feedback is obtained from two main areas the CAR Register and Customer Satisfaction Index Survey (CSI). The data provided from these sources is under regular review by the Director and senior management.
- ✓ Constantly research new technologies and operating techniques and incorporate them into our service where the benefit of functionality, reliability and price can be achieved.
- ✓ Liaise with suppliers to constantly investigate new products, improve product quality, ensure on time delivery and provide a competitive pricing structure.
- ✓ Constantly review our fundamental operating procedures thus ensuring the desired level of service is provided in a professional and friendly manner and within the required time constraints.
- ✓ Improve the quality of customer service, information and reporting so that more effective measurement and control can be exercised in meeting the agreed customer requirements.
- ✓ Provide encouragement and value the input of all personnel, thereby ensuring their ongoing commitment and support to our program of continual improvement.
- ✓ Aust Tech Engineering & Supplies Pty Ltd considers protection of the environment to be a prerequisite of all company operations; therefore all personnel are encouraged to be constantly vigilant to ensure that our operating procedures cause the least possible impact on the environment.
- ✓ Aust Tech Engineering & Supplies Pty Ltd recognises that it has a moral responsibility to provide a safe and healthy working environment at all sites for employees, contractors, customers and visitors. This commitment extends to ensuring that the organisation's operations, whether they are at an office or off-site, do not place Aust Tech Engineering & Supplies Pty Ltd employees or the local community at risk of injury, illness or property damage.

### **Our Insurances**

Type of Policy :	Annual Contract works	Type of Policy :	Comprehensive plus motor insurance
Insurer:	MECON Insurance	Insurer:	NRMA
Policy Number	AP-32231-E	Policy Number	MOT434898609
Expiry Date	19/01/2015	Expiry Date	16/04/2015
Insurance amount	\$740,000	Insurance amount	\$20,000,000
Type of Policy : Insurer: Policy Number Expiry Date Insurance amount	Public Liability MECON Insurance AP-32231-E 19/01/2015 \$10,000,000	Type of Policy : Insurer: Policy Number Expiry Date	Workers Compensation QBE 1LF0136832GWC 154 30/06/2015



## **Our Policies**

Our policy statements have been developed to reflect the company's objectives for, and commitment to, quality. They are supported by our ISO and AS/NZS Compliances and appropriate to the purpose of the organisation. They provide a framework for establishing objectives, and commit the organisation to comply with requirements and continual improvement of our Integrated Business Management System. Our policies are communicated to all employees during induction, and implemented and maintained at all levels of the organisation.

## **Quality Management Policy**

Aust Tech Engineering & Supplies Pty Ltd is dedicated to quality and continuous process improvement for customers and our own people. It is our policy to achieve total customer satisfaction by delivering a level of service, through established procedures and commitment, which exceeds expectations. Aust Tech Engineering & Supplies Pty Ltd recognises that quality is a companywide responsibility. We achieve organisational excellence and quality awareness through innovative process improvements, training our people, offering competitive rates and true value for money to our clients, and developing customer and employee satisfaction programs. Our organisation strives for continual improvement to ensure that its operations and clients are continuously receiving a high level of service. Management is responsible for:

- Implementing and ensuring ISO 9001 Quality Management System compliancy
- Planning and ensuring the quality of work through the development and implementation of Inspection Test Plans (ITPs).

## Work Health and Safety Policy

Aust Tech Engineering & Supplies Pty Ltd recognises its moral and legal responsibility to provide a safe and healthy work environment for employees, contractors, clients and visitors. This commitment extends to ensuring that the organisation's operations do not place the local community at risk of injury, illness or property damage. Aust Tech Engineering & Supplies Pty Ltd commits to continuous improvement in WHS management. Each management representative is accountable for implementing this policy in their area of responsibility. This will be measured via their annual performance reviews. Management is responsible for:

- Implementing and ensuring AS/NZS 4801 OH&S Management System and OHSMS Accreditation compliancy
- The development and implementation of WHS Management Plans and Safe Work Method Statements (SWMS)
- The provision and maintenance of the workplace in a safe and secure condition
- Active involvement in the development, promotion and implementation of health and safety policies and procedures
- Training employees in the safe performance of their assigned tasks
- The provision of resources to meet the health and safety commitment.

### Employees and contractors are to:

- Follow all health and safety policies and procedures including, contributing and adhering to Safe Work Method Statements
- Report all known or observed hazards to their immediate supervisor or manager

### Implementing the Policy

This policy will be carried out through an WHS program, which includes:

- Active involvement and commitment of managers
- Identification and control of hazards.
- Investigation and reporting of all accidents and dangerous incidents.
- Participation of and consultation with, workers on safety matters of significance.
- Provision of first aid and emergency procedures.
- Provision of information, training and supervision as necessary for safety.



## **Environmental Management Policy**

At all levels of our operation, Aust Tech Engineering & Supplies Pty Ltd plan and conduct activities with a view to protecting and conserving the natural environment and employee health. We do this by complying with legal and other requirements, the Environmental Management System and meeting community expectations. Aust Tech Engineering & Supplies Pty Ltd is committed to providing for its employees and the wider community, a level of environmental awareness, management and control that is in line with the community expectations and standards. We are also committed to continual improvement and the prevention of pollution and to comply with applicable legal requirements and all other relevant requirements. Management is responsible for:

• Implementing and ensuring ISO 14001 Environmental Management System compliancy.

## Industrial Relations Management Strategy Policy

Aust Tech Engineering & Supplies Pty Ltd is committed to a fair and productive workplace where all workers can contribute to their potential and enjoy the benefits of Aust Tech Engineering & Supplies Pty Ltd's business success. Aust Tech Engineering & Supplies Pty Ltd personnel and industrial relations policies include:

- All people who work on our projects, whether employees, contractors, or employees of contractors, will be regarded as workers for the purposes of Aust Tech's management procedures.
- We will make sure that all legal Industrial Relations requirements are followed and that workers receive all entitlements due.
- Employment is offered without discrimination on the basis of race, language, gender or religion.
- Community groups seen as disadvantaged such as aboriginals, social housing tenants and new arrivals in Australia will have opportunities for employment, training and work experience.
- All efforts will be made to provide continuous employment subject to our ability to win and hold contracts.
- We will ensure that its employees have the training and experience to do work to required standards.
- Each employee's personal development objectives will be considered where possible in providing work and training.
- The Occupational Health and Safety Management System will be used to ensure a safe working environment consistent with the nature of the jobs undertaken by Aust Tech Engineering & Supplies Pty Ltd.

## Our Staff

Aust Tech Engineering & Supplies Pty Ltd recognises that the success of our Quality, Environment, Work Health & Safety Management and Industrial systems is dependent upon our major asset – our people. For this reason, Aust Tech Engineering & Supplies Pty Ltd has developed a detailed set of procedures to ensure that we 'OBTAIN, TRAIN and RETAIN' the best personnel possible.

## **Further information**

For further information, see our website at <u>www.aust-tech.com.au</u>. To request a tender, please contact Mr Ray Bashir BE/BSc, Director, on mobile 0455 466 450 or <u>director@aust-tech.com.au</u>.



See your vision become reality



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